



OTTAWA-CARLETON  
DISTRICT SCHOOL BOARD

## Crystal Bay Centre for Special Education

31 Moodie Drive  
Nepean, Ontario K2H 8G1  
828-5376

**November 2018**

School Trustee: Theresa Kavanagh  
Principal: Deb Lyon  
Vice-Principal: Del Craig  
Office Administrator: Kathy Trotman  
Office Assistant: Gayle Jorgenson  
Chief Custodian: Jonathan Danby



### **PARENT/TEACHER INTERVIEWS:**

Thanks to all parents for their valued input in the IEP process. Our teachers will be holding interviews to discuss student progress and goals on the evening of Thursday November 22nd and the morning of Friday November 23rd. More information will be sent home with the Progress Report on November 8th.

### **SCHOOL COUNCIL:**

Next meeting is Tuesday, November 20<sup>th</sup> at 6:30 p.m. in the conference room at Crystal Bay.

School Council is pleased to announce that Mark and Pam Hooper were the winners of the \$50 Milestones gift card sponsored by the QSP Fundraiser.

### **Fundraising:**

**Parent Council has chosen the following fundraisers; many of which are applicable for upcoming holiday shopping.**

#### **Holiday Greeting Cards:**

Cards are \$5 for a pack of 8 beautiful holiday cards made by our students. If you or someone you know is interested in purchasing them, please send in your request and money with your child and we will ensure they are sent home.

**Chapters FUNraiser:** Pinecrest Chapter's Tuesday **November 13 from 7 – 9 pm.** We will receive 15% of sales from anyone who mentions our school when they make a purchase during that time frame. Please invite your family and friends.

#### **School Council's Indigo Fundraiser –**

Please check out and support the School

Council fundraiser: <https://indigofundraising.flipgive.com/teams/110219-crystal-bay-centre-for-special-education>

### **CLOTHING:**

Please ensure that all clothing that comes to school with your child is labelled. As we head into a season of snow pants and mitts, it becomes very easy for these items to get mixed up. We appreciate your attention to this.

## ILLNESS POLICY

In order to prevent the spread of flus and colds, we would appreciate your support as we implement the following:

It is required by the Health Department of Ottawa-Carleton, that a child who is vomiting, has diarrhea, and/or a fever, remain at home until he or she has been symptom free for a period of **24 hours**. In addition, we ask that symptoms of possible infection, such as green nasal discharge, undiagnosed pain or bleeding be dealt with in the same way. When your Doctor prescribes an antibiotic, it does not take immediate effect. Therefore, we ask that your child remain at home until it is known that the medication is effective and/or at least 24 hours have passed. Please be reminded that a school board form is required for the administration of any medication at school, including non-prescription medication. A copy of this form is available in the office.

The parent of a child with a communicable disease, such as impetigo, pinkeye or chicken pox, fifth disease, should inform the school immediately.

## TRANSPORTATION



To eliminate a possible danger at entrance and dismissal times, we ask that the parents **do not drive or park** in the bus loading zone in front of the school. If you must pick up your child early on any given date, we would request that you pick up your child prior to 2:30 p.m. which will ensure your departure before the buses. If your child needs to be dropped off at **respice** at any particular time, it is required that you **give**

**the office a minimum of 72 hours (3 days) written notice** in order to make the necessary arrangements with transportation. All **permanent address changes require 5 business days'** notice; please request a form from the office for this purpose.

If changes are needed, please email Kathy AND Gayle, our office administrators at:

[kathy.trotman@ocdsb.ca](mailto:kathy.trotman@ocdsb.ca) and [gayle.jorgensen@ocdsb.ca](mailto:gayle.jorgensen@ocdsb.ca) Thanks!

**REMEMBRANCE DAY ASSEMBLY:** Crystal Bay will be having an assembly **on Monday, November 12th at 10:45 am** to honor those who have valiantly served our country. Parents are welcome to attend.

Please contact the office if you are military person and plan to attend the service.

## FEE REMINDER:

If you haven't already sent in your child's \$60.00 voluntary fee for the school year, we encourage you to do so as soon as possible. This one-time fee is the only source of money we have to continue with the wonderful weekly field trips.

## FOLLOW US ON TWITTER

Follow us on Twitter and see all the wonderful learning that is happening at our school.

If you are interested in following us please visit <https://twitter.com/CrystalBayOCDSB> We hope you will enjoy reading and responding to our posts as they occur throughout the year. We are excited to give you a virtual window into our classrooms and school!

(\*please note privacy wishes will be respected and student names will not be used)

## ABSENTEE LINE-24 hour

A monitoring system operated by our office staff follows up on children who are absent from school. Please call us at 828-5376 before 8:15 a.m. to report if your child is ill or will be late that day, or call us before 12:15 to report an afternoon absence. As you know, germs are easily transmitted at Crystal Bay, therefore, we ask you to **please keep your child at home when he/she is ill** so that the rest of the students as well as staff do not become infected.

## ALLERGIES

Crystal Bay is a scent free, nut free and chalk free school. Please refrain from bringing/wearing any of these products when visiting the school.

## CRYSTAL BAY WEB SITE

Our website can be found at

<https://crystalbayse.ocdsb.ca/>

Please note that School Council Minutes and other information is also available on our website.

## UPCOMING EVENTS

Halloween Spirit Week --October 29 - November 2nd, 2018

Monday - Orange & Black Day

Tuesday - Crazy Hair & Hat Day

Wednesday - Halloween Costumes

Thursday – Pod Colour Day – A Pod – blue, B Pod – red, C Pod - green

Friday - Pajama Day & Dance!

## DATES TO REMEMBER

<b>November Trips NO SCHOOL Fri. Nov. 23 PD Day</b>			
<b>A1, A2, A3 a.m.</b>		<b>B3, B4, C1 p.m.</b>	
<b>2 Beaver Trail</b>	<b>9:30</b>	<b>1 Suzie Q Donuts</b>	<b>12:10</b>
<b>9 Centrepointhe Library</b>	<b>9:30</b>	<b>15 Stoney Swamp Trails NCC</b>	<b>12:30</b>
<b>16 Arboretum</b>	<b>9:30</b>	<b>29 O-Train</b>	<b>12:10</b>
<b>22 Billings Estate</b>	<b>9:15</b>		
<b>30 O-Train</b>	<b>9:30</b>		
<b>C2, C3, C4 p.m.</b>		<b>A4, B1, B2 a.m.</b>	
<b>6 IKEA</b>	<b>12:50</b>	<b>6 Tanger Mall</b>	<b>9:30</b>
<b>13 Giver Park 150</b>	<b>12:10</b>	<b>13 O-Train</b>	<b>9:15</b>
<b>20 Hogs Back Park</b>	<b>12:10</b>	<b>20 Walmart-Carleton Place</b>	<b>9:30</b>
<b>27 O-Train Greenboro Station</b>	<b>12:10</b>	<b>27 Billings Estate</b>	<b>9:15</b>